

Holy Cross College (Autonomous) Tiruchirappalli-2

College Rules and Regulations

- 1. The College reopens for II UG, III UG and II PG students on 16th June 2025. The hostel admission will be on 15th June, 2025.**
- 2. The College begins for I UG students on 18th June 2025. The hostel admission will be on 17th June,2025.**
- 3. The College begins for I PG students on 23rd June 2025.**

4. College Timings:

- **Shift I: 8:30 a.m. – 1:30 p.m. (break: 11:15–11:45 a.m.)**
- **Shift II: 1:45 p.m. – 6:30 p.m. (break: 4:15–4:30 p.m.)**
- **First bell: 8:20 a.m. | Second bell: 8:25 a.m.**
- Students must be in class before the first bell.
- With the morning prayer through the public address system, the classes begin at 8.30 a.m.
- The working day consists of five periods. At the commencement of each period when the staff enters, the students are expected to say a short prayer and greet the staff.
- No student shall leave the classroom during class hours without the permission of the teacher.

5. Attendance:

- The Staff-in-charge shall take the attendance at the beginning of each class.

A student who is not in the class when attendance is taken will be marked absent.

- A student absent from class even for a period without due permission, will suffer loss of attendance for the full day.
- Attendance at Tests and Examinations is compulsory.
- Attendance at General Assemblies and College functions is compulsory.
- A candidate must have 80% attendance per semester to take the Semester Examination
- If students come **late to college**, their ID cards will be collected by the Student Council Members and handed over to the respective HOD's for further action.

6. Examination:

- The examination system for both UG and PG programmes includes Continuous Internal Assessment (CIA) and External Semester Examinations.
- CIA comprises the following components: Tests, Quizzes, and Seminar-cum-Assignments, which are conducted as per the academic schedule.
- To pass, an undergraduate student must secure a minimum of 40% in the External Semester Examination and 40% in the aggregate (CIA + External).

7. Code of conduct:

- Every student must **wear the Identity Card** as long as she / he is in the College campus.
- **Mobile phones are strictly prohibited inside the College campus**

- Every student is expected to be neatly and modestly dressed.
The College mandates that girl students wear the following:
Saree / Salwar kameez / Patyala / Churidhars / Jeans with Kurthi tops (Kurthi top should be below the knee).
- The dress code which is **not permitted** are: **Sleeveless attire / T shirts / Short Shirts / Net sleeves / Net leggings / Skin fits / Torn Jeans / Leggings & Jeggings with ankle fits and high slit tops.**
- **Boy students** have to come to College neatly dressed in **formal shirt and pant or formal jeans pant. T-shirts are not allowed.** Boy students should come with **well-groomed hair style** and no modern hair styles are allowed within the campus.
- Ragging, protests, drug/alcohol use and unauthorized campus visitors are strictly prohibited.
- Posting false or inappropriate content about the College on social media will lead to severe consequences.
- Prior approval from the Principal is needed for media appearances or public statements.

Students must follow all the rules in the College calendar, maintain discipline, and promote a friendly campus atmosphere. Holy Crossians are expected to grow with responsibility and excellence.
