

18/06/2015

INTERNAL QUALITY ASSURANCE CELL

HOLY CROSS COLLEGE, TRICHY-620 002

We are pleased to inform you that there will be an IQAC meeting on 22<sup>nd</sup> June 2015 at 2.00 p.m. in the Conference Room. We look forward to your esteemed presence and suggestions for our quality assurance and improvement measures.

Agenda

Discussion with Core Committee members regarding Action Plans

Thanking you,

Yours sincerely,

*A. Lavin Martina*

IQAC Co-ordinator

Co-Ordinator  
IQAC

Holy Cross College (Autonomous)  
Tiruchirappalli - 620 002



**HOLY CROSS COLLEGE (Autonomous)**  
Affiliated to Bharathidasan University  
Nationally Accredited (3rd Cycle) with 'A' Grade by NAAC  
College with Potential for Excellence  
Tiruchirappalli.

**Minutes of IQAC meeting**

**Date: 22<sup>nd</sup> June 2015**

**Venue: Conference Hall**

**Agenda of the Meeting**

Discussion with Core Committee members regarding Action Plans

**Minutes**

The meeting began with a short prayer. The Chair Person Dr. Sr. Jeusin Francis, welcomed the IQAC members and the subcommittee members to the meeting. The IQAC coordinator made a briefing on the different areas for improvement which are identified from the NAAC Peer Report and the feedback of Stakeholders.

The members reviewed the process and outcome of the newly revised syllabi. Suggestion came that the syllabi may be sent to external experts for Quality Audit. The recommendation is communicated to Staff Council.

*A. Lucia Martina*

**IQAC Co-ordinator**

Co-Ordinator  
IQAC

Holy Cross College (Autonomous)  
Tiruchirappalli - 620 002



Phone: 0431-2700637

Fax: 0431-2713312



Email: office@hcctrichy.ac.in

hcctrichy@gmail.com

Web Site: www.hcctrichy.ac.in



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Tiruchirappalli-620 002

26/09/2015

INTERNAL QUALITY ASSURANCE CELL

HOLY CROSS COLLEGE, TRICHY-620 002

We are pleased to inform you that there will be an IQAC meeting on 5<sup>th</sup> October 2015 at 2.00 p.m. in the Conference Room. We look forward to your esteemed presence and suggestions for our quality assurance and improvement measures.

Agenda

Presentations of Subcommittees

Thanking you,

Yours sincerely,



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**Minutes of IQAC meeting**

**Date: 5<sup>th</sup> October 2015**

**Venue: Conference Hall**

**Agenda of the Meeting**

Presentations of Subcommittees

**Minutes**

The meeting began with a short prayer. The Subcommittees made their presentations.

Dr. Mary Mejrullo Merlin, Member of Teaching Learning Committee, presented the functioning of the Learning Management System (LMS) team. The LMS team comprising of 20 members representing the different departments focused on three components of the system namely Web Site Updation, Smart Board and Developing E-Content. They reported the initiation of the preparation of a few e-content lessons.

The Examination subcommittee member Dr. Subashini, presented a review on the effective conduct of the online quiz.

The Research Committee emphasized that there is a need for promoting research among the junior faculty in the context of the retirement of the senior teachers. The ways and means of encouraging young teachers to involve in research was discussed.

The dates for the orientation programme for newly recruited staff on Skill Based Elective were fixed as 21<sup>st</sup> and 23<sup>rd</sup> November 2015.

*A. Lina Martina*

**IQAC Co-ordinator**  
Co-Ordinator  
IQAC

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Fax: 0431-2713312



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hcctrichy@gmail.com

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05/01/2016

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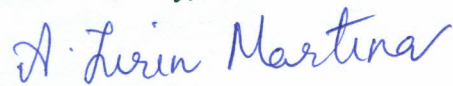
We are pleased to inform you that there will be an IQAC meeting on 28<sup>th</sup> January 2016 at 2.00 p.m. in the Conference Room. We look forward to your esteemed presence and suggestions for our quality assurance and improvement measures.

Agenda

Preparation for AQAR

Thanking you,

Yours sincerely,



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**Minutes of IQAC meeting**

**Date: 28<sup>th</sup> January 2016**

**Venue: Conference Hall**

**Agenda of the Meeting**

Preparation for AQAR

**Minutes**

The meeting began with a short prayer.

The IQAC Coordinator along with the core team members discussed the schedule for collection of proof documents for AQAR. Responsibilities were allotted to the members to complete the document collection during February and March 2016.

*A. Lavin Martina*

**IQAC Co-ordinator**

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IQAC

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Fax: 0431-2713312



Email: office@hctrichy.ac.in

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01/04/2016

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We are pleased to inform you that there will be an IQAC meeting on 19<sup>th</sup> April 2016 at 2.00 p.m. in the Conference Room. We look forward to your esteemed presence and suggestions for our quality assurance and improvement measures.

Agenda

- Preparation of CE Proposal
- Orientation Program for the next academic year
- Annual Plans

Thanking you,

Yours sincerely,



IQAC Co-ordinator

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**Minutes of IQAC meeting**

**Date:** 19<sup>th</sup> April 2016

**Venue:** Conference Hall

**Agenda of the Meeting**

- Preparation of CE Proposal
- Orientation Program for the next academic year
- Annual Plans

**Minutes**

The meeting began with a short prayer.

The IQAC Coordinator explained the current status of the College for Excellence (CE) Proposal. Plan of Action was drafted for its completion.

In order to promote research activity, it was decided to have an orientation programme for project proposal writing for various funding agencies. An orientation programme for all teaching faculty on motivation was also suggested. The dates were fixed as 10<sup>th</sup> and 14<sup>th</sup> June 2016.

It was also proposed to organize leadership training programmes for all the newly elected student leaders, on 17<sup>th</sup> and 18<sup>th</sup> June 2016.

The date for submitting the annual plans for 2016 -2017 was fixed as 4<sup>th</sup> July 2016, and this was communicated to the staff council.

*A. Jovin Martina*

**IQAC Co-ordinator**  
Co-Ordinator  
IQAC

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