



**Dr. E.DHOWBIKA BEGUM, M.F.M., M.COM., Ph.D**

Assistant Professor,  
Holy Cross College,  
Tiruchirappalli -620002

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**OBJECTIVE:**

To obtain a long-term career with an institution, that provides good opportunity forenhancement of professional and personal skills.

**EDUCATIONAL QUALIFICATION**

<b>Qualification</b>	<b>University/ Board</b>	<b>Institution/School</b>	<b>Month, YearOf Passing</b>
Ph.D	Bharathidasan University	St. Joseph Institute of Management	2019
M.Com	Alagappa University	Alagappa University	January 2020
Post Graduation MFM	Pondicherry University	Pondicherry University	December 2005
Graduation B.Com	Bharathidasan University	Holy Cross College, Tiruchirappalli.	April 2003
Higher Secondary	State Board	Holy Cross Girls Hr. Sec. School, Trichy	March 2000
10 <sup>th</sup> Standard	State Board	Holy Cross Girls Hr. Sec. School, Trichy	April 1998

**TECHNICAL SKILLS**

Packages: MS Office, Tally7.2, MS Visio

**EXPERIENCE**

**Worked as Executive Assistant in Tech Zone (Training institution) from January2005 to June 2006**

**Nature of work:**

- Providing assistance to the Branch manager in the accounting and documentationaspects
- Taking care of the total office administration

- Attending the incoming enquiries
- Payroll Preparation

**Worked as Technical Assistant in DSM SOFT (P) LTD from July 2006 to March 2009**

**Nature of Work:** Assisting the Planning Manager and the Project Coordinators

**Job Responsibilities:**

- Preparing billing information on a weekly and monthly basis.
- Tracking the availability of resources across various business units and reporting on a weekly basis.
- Providing assistance to the Planning manager in the project documentation.
- Maintaining the client assets retained in the company.
- Creating and tracking work orders

**Worked as Assistant professor (Commerce & BBA) in Holy Cross College from June 2009 to July 2013**

**Nature of work:**

Conducting classes for B.Com, BBA & M.Com students on subjects like Resource management, marketing management, retail management, etc.,

**Papers Published/Presented:**

- Current Scenario of Financial Inclusion In India in the International Journal of Commerce and Management Research, Vol 3, Issue 9, 2017 ISSN 2455-1627 (Impact Factor – 5.22).
- Initiatives by Indian Commercial Banks towards Financial Inclusion for Sustainable Growth in International Journal of Engineering and Management Research, Vol 7, Issue 4, 2017, July – August 2017, ISSN 2394-6962 (Impact Factor – 3.105).
- Presented a paper on Impact of Technology in Financial Inclusion by Commercial Banks in Rural India, in International Conference on Financial Markets and Corporate Finance (ICFMCF) 2016 at IIT Madras.
- Role of Digital Marketing in Banking Sector in the context of Financial Inclusion in International Journal of Exclusive Management Research, Special Issue February 2015, Volume ISSN 2249-8672 (Impact Factor 5.76).
- Economic Impact of Self Help Group in Financial Inclusion in the Journal of Exclusive Management Science, Vol 3, Issue 8, August 2014, ISSN 2320-866X.
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**Conference/Seminar/Workshop/ Training Programme attended**

<b>S.No</b>	<b>Topic</b>	<b>Conference /FDP</b>	<b>National / International</b>	<b>Participated / Presented</b>	<b>Place and Duration</b>
1	Transformative Teaching Strategies and Innovative Research	FDP	International	Participated	Holy Cross College, Trichy –30th January 2024
2	The Evolving Landscape: Exploring Possibilities and Challenges for the Girl Child in a Dynamic World	Conference	National	Presented	Holy Cross College, Trichy –24th January 2024
3	AI Tools for Smart Teaching and Blended Learning	FDP	National	Participated	Holy Cross College, Trichy – 22.01.2024-27.01.2024
4	Global Business, Economics, Finance and Social Science	Conference	International	Presented	Trinity College for Women, Namakkal 26th September 2023
5	Structural Equation Modeling Using SPSS & AMOS	FDP	National	Participated	Holy Cross College, Trichy –25th August 2023
6	Structural Equation Modeling Using AMOS & SMART PLS	FDP	National	Participated	Shrimati Indira Gandhi College, Trichy - 16th August 2023

**PERSONAL PROFILE**

**Father's Name** : S. Elagi

**DOB** : 25-April-1983

**Nationality** : Indian

**Languages Known** : Tamil, English

**Address** : 3, New Fathima Nagar, Kulumani Road,  
Marudhandakurichi Post, Trichy -620102